



JOB ANNOUNCEMENT

Community Organizer

About JustLeadershipUSA

JustLeadershipUSA (JLUSA) is dedicated to cutting the US correctional population in half by 2030, while reducing crime. On the guiding principle that *those closest to the problem are closest to the solution*, JLUSA empowers people most affected by incarceration to drive policy reform. JLUSA was launched in November 2014.

Open Positions

JLUSA seeks driven, inspired, and energetic Community Organizers. The Community Organizer will work with JLUSA's dynamic team to build grassroots political power in communities impacted by mass incarceration, through developing leadership and promoting civil participation in efforts to reform the criminal justice system, particularly JLUSA's campaign to #CLOSErikers. Job activities are varied and may include: community outreach; mobilization; leadership development; base-building; event coordination; monitoring the implementation of legislation; data collection and analysis; communications and media outreach; and creating public education and advocacy materials.

The ideal candidate is an experienced organizer or someone who believes they have the grit and resolve to become a community organizer; they are committed to JLUSA mission, flexible and effective in a fast-paced and evolving environment, and possess a great sense of humor. With our bold and ambitious goal and unique theory of change, this is an exciting professional opportunity; the right candidate can have a significant impact on redefining *justice* in America.

Responsibilities

JLUSA's Community Organizer reports to the Director of Policy and Campaigns and works closely with our campaign partners and members to build a movement to reach #halfby2030. Responsibilities include:

- *Membership recruitment*: Conduct base building activities and achieve targeted membership recruitment goals, especially through outreach at youth, Alternative-to-Incarceration, and re-entry programs, court houses, and other venues as directed;
- *Leadership development*: Conduct trainings that build the knowledge and skills of people who are impacted by mass incarceration to participate in planning and policymaking that affects their lives;
- *Legislative Preparation*: Preparing members to prepare in coalition meetings and lawmaker education meetings regarding current campaigns;
- *Campaign coordination*: Assist members in identifying advocacy issues, developing advocacy strategy and implementation;
- *Event Preparation*: Assisting with planning and coordinating events, including press conferences, meetings, presentations, and conferences;
- *Mobilization*: Turn out large numbers of members to rallies, meetings and other events through mass phone banking and relationship-building;

- *Phone-banking*: In addition to directly phone-banking, the position will coordinate phone-banking for members;
- *Membership meetings*: Convene regular membership meetings and smaller campaign/committee meetings;
- *Database*: Record and input data into our community organizing database;
- *Campaign and Policy Reform Support*: The position will also be expected to provide support for all JLUSA's campaigns, including analyzing and tracking legislation and related media;
- *Collaboration*: Collaborating with JLUSA campaign teams and our partners and allies, including grassroots community based organizations, advocacy groups, and service providers; and
- *Writing*: Developing materials for policymakers, community partners and the press, including issue briefs, fact sheets, and information packets; drafting material for press releases; working with members to draft letters to the editor, opinion editorials, etc.

Qualifications

JustLeadershipUSA seeks a candidate with the following qualities and skills:

- A passion for, and working knowledge of, social justice and change;
- Energetic, self-motivated individual who has strong inter-personal, public speaking and problem solving skills;
- Interest in criminal justice reform and a willingness to approach these issues through a racial justice analysis;
- Interest in working as a member of a team and in a fast-paced, dynamic environment;
- Basic computer skills, including ability to use the internet, email, word processing (e.g. Microsoft Word) and spreadsheets (e.g. Excel) programs are required;
- Experience with facilitating meetings and trainings, and/or coordinating coalitions, is preferred but not required;
- Comfort working in a fast-paced and dynamic environment;
- Experience in New York City and state preferred, but not required;
- Collaborative instincts, sense of humor, and charm;
- Commitment to advancing racial justice and developing the leadership of those directly impacted; and
- Experience in community organizing, or policy reform campaign a plus; a determination to end mass incarceration required.

Salary

Commensurate with experience. Excellent benefits.

How to Apply

Please submit the following

- A one-page cover letter that answers these questions:
 - Why do you want to work at JustLeadershipUSA?
 - What can you bring to the team?
 - What is your salary requirement?
 - Do you have organizing experience? If so, please describe it, and if not, please describe why you want to be an organizer?
- A resume
- A writing sample is not required, but if you have one, please submit it.

Submit your package by email to **janos@justleadershipUSA.org**
Include in the subject heading: Last Name, First Name, Community Organizer Position

The deadline for applications is March 25, 2016.

No phone calls, please. Only applicants selected for interviews will be contacted. JustLeadershipUSA is an equal opportunity/affirmative action employer. All qualified applicants will be considered for employment without unlawful discrimination based on race, color, creed, national origin, sex, age, disability, marital status, sexual orientation, military status, prior record of arrest or conviction, citizenship status, or current employment status.

JustLeadershipUSA values diverse experiences, including with regard to educational background and justice system involvement. We depend on a diverse staff to carry out our mission.

*For more information about JustLeadershipUSA, visit our website at
www.justleadershipUSA.org*